

## **RANDALL PLACE CAMPUS**

(Nursery, Reception, Year 1, Year 2, Year 3)
Randall Place, Greenwich SEIO 9LA

## **ROYAL HILL CAMPUS**

(Year 4, Year 5, Year 6) Royal Hill, Greenwich SEI0 8RZ

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Monday 17th January 2022

Dear Parents of Children in 4M,

As some of you may be aware, Ms Twigg is expecting her first child later this year. Unless she receives different medical advice, she will start her maternity leave after the February Half Term.

From Monday 21st February, 4M will be taught by Ms Cope, who already knows the children very well and has been working with them on a regular basis since the beginning of term.

Ms Twigg and Ms Cope will work closely to ensure that there is a smooth transition. You may wish to say hello to Ms Cope or see either teacher at the end of the school day, should you have any questions.

I'm sure you will join me in wishing Ms Twigg the very best of luck with the rest of her pregnancy.

Yours sincerely,

Headteacher